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and can be found at**
www.comptondandopc.org.uk

COMPTON DANDO PARISH COUNCIL

(SERVING BURNETT, CHEWTON KEYNSHAM, COMPTON DANDO, QUEEN CHARLTON, & WOOLLARD (EAST))

PRESENT: P Paget (PP), A Dawes (AD), T Butler (TD), H Maggs (HM), and T Bartlett (TBt) & B ter Haar (BT)

IN ATTENDANCE: S Smith (Clerk) & Ward Councillor Alison Streatfeild-James (ASJ)

MINUTES OF A PARISH COUNCIL MEETING

held on the 3rd September 2024

1. Apologies for absence (Local Government Act 1972, s 85 (3))

Councillor DD

2. Notification of any member's personal or prejudicial interest in any item on the agenda:

None

3. Questions on notice by members

None

4. Minutes of the previous meeting held on the 6th August 2024

The minutes were agreed to be a true record and were signed by the vice-chair.

5. Ward councillor's update

- With the change in Government, there is to be an uplift in the number of houses that Bath & NE Somerset Council (BANES), will be required to build. This will impact on the Local Plan, which is likely to be deferred to address this.
- The Ward Councillor's Grant for the Parish Hall to change more of the hall's lights to LEDs, has been granted for the full amount requested.

6. Finance

6.1 Finance Report for Compton Dando Parish Council

Bank Reconciliation for

The attached Bank Reconciliation was received and noted.

6.2 Schedule of Expenditure for

The attached Schedule of Accounts was approved.

6.3 Parish Hall Payments for

The Schedule of Accounts was approved and the payments will be made by the Clerk with delegated power, using internet banking.

Payee	Description	Amount
H Dottridge	Lottery Prizes	£125.00

6.4 To discuss the Millennium Green fence repair quote

The quote of £650 + VAT from Boundary Fencing SW Ltd, for 8 posts and 6 rails was APPROVED.

6.5 To receive notice that the insurance renewals from Clear Councils are £1333.09 for the Parish Council and £260.60 for the Parish Hall public liabilities

The total is £1593.69 and the Parish Hall will pay half, £696.85.

Received and noted. Payment approved in item 6.2

7. Clerk's Report

7.1 Stefan Chiffers of Highways has been contacted for an update on the request to make Cockers Hill Road 30mph for the whole length of the road. His response was as follows:

It's still on our task register it just didn't get a high priority over similar schemes and hence didn't make this year's programme.

We will sit down again in October but it's unlikely that this limit will be a priority and I suggest that it is discussed with the ward member for their support.

During the meeting Ward Councillor ASJ, requested that the Clerk send her all the relevant information (ACTION CLERK).

7.2 David Boardman, Senior Engineer, Road Safety Team has been contacted with a request for the raw ATC data from the monitoring of the B3116, Burnett.

7.3 Highways have been contacted regarding the installation of Weight Limit Signs on Compton Dando's Bridge.

7.4 The insurers, Clear Councils, have been contacted regarding cover for Councillors on site visits. They have confirmed that Councillors are covered for official business which includes site visits, but a risk assessment should be carried out with regard to the ability of a Councillor's ability to attend a site safely.

7.5 Ron Bailey was contacted with regard to including Mobility Devices such as scooters and wheelchairs into the Lithium-Ion Batteries Safety Bill. He responded to say that this wouldn't be possible at this stage, but when it reaches the Committee stage in the House, MPs will table changes.

7.6 To date, I have had no response from YU Energy about reconnecting the power to the telephone kiosk in Queen Charlton

8. Matters for discussion/decision

8.1 To discuss any requirements for Remembrance Sunday

The Parish Council are required to lead the event and provide insurance cover for Remembrance Sunday, so the Clerk was asked to write to the Vicar and the member of the church who is involved in the organisation, to offer to work with the church for this occasion. (ACTION CLERK).

It was reported that there is no requirement for a road closure so there is no need to request this from BANES.

8.2 To decide on a course of action following receipt of a petition regarding CURO inaction on the poor state of the Fairy Hill residents' car park

The petition had been handed to CURO earlier this year and the residents would like to know if any action to rectify the parking area is to be taken.

There are concerns for the safety of disabled people, children and the elderly using the area as the potholes are very large. The rough surface is also causing extra wear and tear on car tyres.

It was suggested that a letter is written to CURO stating the Parish Council's support for the petition and also that if a meeting could be arranged for CURO, BANES and a member of the Parish Council to visit the site together, then who is responsible for which repair could be sorted more easily (ACTION CLERK).

8.3 To complete the National Association of Local Councils (NALC) survey on the National Planning Policy Framework (NPPF)

The NALC survey can be found here:

<https://forms.office.com/pages/responsepage.aspx?id=XI10-kGBhESEUZ2oBPD-MXcDGqACcfVLo9lsczFoTXpUOEE5MUtLN0hGUIIXTVE2QzI1Tk0UEtLRyQIQCN0PWcu>

Below is a link to the Government's Consultation document:

<https://www.gov.uk/government/consultations/proposed-reforms-to-the-national-planning-policy-framework-and-other-changes-to-the-planning-system/proposed-reforms-to-the-national-planning-policy-framework-and-other-changes-to-the-planning-system#chapter-4--a-new-standard-method-for-assessing-housing-needs>

[This consultation closes on the 24th September 2024.](#)

Bath and North East Somerset Council (BANES) are in the process of preparing a Local Plan to meet the needs of the District up to 2042. The current [Local Development Scheme](#) sets out the programme for the Local Plan, which includes consultation on the Draft Plan at the beginning of 2025, and submission of the Draft Plan to the Planning Inspectorate in June 2025.

The Government has now published [reforms to the National Planning Policy Framework for consultation](#) including revised standard method housing figures, which, if adopted, may have a significant impact on the Local Plan.

The Council are carefully considering the impact of the draft reforms on the current Local Plan programme and will provide a further update in due course.

Councillors PP and HM offered to complete the survey out of the meeting as the length of the survey made it impractical to complete during the meeting. This was AGREED as the best solution (ACTION COUNCILLORS PP and HM).

8.4 To discuss the action regarding the caravan parked in a field off Fairy Hill.

The Clerk reported that a caravan appeared last year at a similar time and then left. It had been reported to Planning Enforcements and they said they would look into it. No further communication was received from Planning Enforcements.

It was suggested that the Clerk contact Planning Enforcements for information on the legal rights of the landowner with regard to parking a caravan in their field (ACTION CLERK).

9. Planning applications received

9.1 24/03103/ADCOU Charlton Fields Farm, Charlton Road Queen Charlton BS31 2TW Proposal: Conversion of field store to residential dwelling

<https://www.bathnes.gov.uk/webforms/planning/details.html?refval=24%2F03103%2FADCOU>

The Parish Council UNANIMOUSLY OBJECT to the application for the following reasons:

The application would be overdevelopment of the site and the open fronted part of the building would be included in the dwelling thus doubling the size of the original.

The amenity of neighbours would be partially impacted (Policy D6).

There would be an adverse visual impact on the Green Belt as the building is visible from the road, footpaths and a bridleway (Policy GB1).

The removal of this industrial building would detract from the historic setting.

10. Appeals

10.1 None

11. Decisions

11.1 None

12. Enforcements

Members of the Parish that may have a concern regarding suspected unauthorised building works, retrospective planning or non-permitted change of use to a building may report this directly to the Enforcement Department of Bath and North East Somerset Council by emailing development_management@bathnes.gov.uk or telephoning 01225 394041 (planning department extension) OR alternatively you may report the same in confidence to the Parish Clerk (details below). The matter of enforcement will be held in strict confidence and will not be discussed by the Parish Council until an Enforcement Notice is issued at which stage the matter will be brought to the attention of the Parish Council by the Local Authority.

updates requested on:

12.1 None

13. Items for action

13.1 None

14. Correspondence for action

14.1 None

15. Correspondence for information

15.1 None

16. Reports

16.1 Parish Hall report

There was no report this month.

16.2 Village updates

16.2.1 Fly-tipping by Tucking Mill has been reported on FixMyStreet.

16.2.2 There is to be a drop-in day at Wick Farm on the 18th September from 4pm to 7pm.

This will be an opportunity to see the latest plans for the site and contribute ideas for new permissive paths and share ideas for how the buildings should be repurposed.

16.2.3 A way forward was raised for the PROWs (Park Copse's DMMO and Allen's Brake steps quagmire) since BANES are not responding to communication from the Clerk on addressing the order to have the blockage removed on the Park Copse and to take action on the quagmire at the repaired steps on Allen's Brake footpath.

Ward Councillor ASJ requested the details to be forwarded to her to see if she can progress the issues.

17. Items of report to be carried forward to the next meeting

None.

**Date of next meeting is the 1st October at 8.00pm
Preceded by a Sole Trustees meeting at 7.45pm**

The meeting closed at 9 pm

If the Parish Council Minutes are not available on the notice board – you may request a copy by contacting the Parish Clerk.

Any non-confidential documents can be requested from the Clerk:

Tel: 07746930582

comptondando-parishcouncil@outlook.com

Minutes prepared by: Susan Smith (Clerk)

Agreed as a correct record on.....

Signed (Chairman).....

Bank Reconciliation

Statement Date 30/07/2024

Statement Entries

Bank Date	Cashbook Date	Details	Description	Paid Out	Paid In	Balance
20/06/2024			Opening Balance			21308.14
03/07/2024	02/07/2024	001669	Clerk's salary and expenses	436.08		20873.06
08/07/2024	08/07/2024		YU Energy June	32.24		20840.82
25/07/2024	25/07/2024		HMRC PAYE	238.00		20602.82
30/07/2024	07/05/2024	001664	CDPH hire for Feb, Mar & April	60.00		20542.82

Reversed Entries

Cashbook Date	Date Reversed	Details	Description	Paid Out	Paid In	Balance
02/01/2024	03/07/2024	001525	S137 Grant given for noticeboard in CD repair - Reversed by: cheque now out of date on 03/07/2024	250.00		-250.00

Outstanding Entries

Cashbook Date	Details	Description	Paid Out	Paid In	Balance
03/07/2024	001670	Re-issue of S137 Grant for CD noticeboard	250.00		-250.00

Reconciliation

Closing Bank Balance	20542.82
Outstanding	-250.00
Closing Bank Balance + Outstanding	20292.82
Cashbook Balance	20292.82

Transactions since Statement

Transactions to 03/09/2024

Cashbook Date	Date Reversed	Details	Description	Paid Out	Paid In	Balance
06/08/2024		001671	Service for fire extinguisher Gold 1 Plan	76.06		20216.76
06/08/2024		001672	Clerk's salary and expenses	535.32		19681.44
03/09/2024		001673	PC annual insurance	1333.09		18348.35
03/09/2024		001674	PH public liabilities insurance	260.60		18087.75

Cashbook Date	Date Reversed	Details	Description	Paid Out	Paid In	Balance
03/09/2024		001675	Clerk's salary and expenses	456.27		17631.48

Performance against Budget

For year beginning 01/04/2024

Name	Description	2024-25 Budget	Actual at 03/09/2024	Difference	Variance
AUDIT	Audit Fees	323.20	160.00	-163.20	-50.50%
DONATIONS	Donation	25.25	0.00	-25.25	-100.00%
EXPENSES	Clerk's Home Expenses	144.43	11.92	-132.51	-91.75%
GRANTS GIVEN	Grants Given	1010.00	0.00	-1010.00	-100.00%
GRASS CUTTING	Grass Cutting	993.84	0.00	-993.84	-100.00%
HALL HIRE	Hall Hire	216.14	70.00	-146.14	-67.61%
ICO	ICO	35.35	35.00	-0.35	-0.99%
KIOSKS	Telephone Kiosks	50.50	0.00	-50.50	-100.00%
MAINTENANCE	Maintenance	1010.00	0.00	-1010.00	-100.00%
MOBILE	Mobile Top Up	30.30	0.00	-30.30	-100.00%
PAYE	Clerk's PAYE		424.00		
PH INSURANCE	Parish Hall Insurance	707.00	1593.69	886.69	125.42%
POSTAGE	Postage	50.50	16.20	-34.30	-67.92%
SALARY	Clerk's Salary		2758.24		
SIGNS	Signs Notice boards	202.00	0.00	-202.00	-100.00%
SL ELEC	Street Light Electricity	808.00	137.28	-670.72	-83.01%
SL MAINT	Street Light Maintenance	3030.00	0.00	-3030.00	-100.00%
SOLICITOR	Solicitor Fees	0.00	0.00		
STAFF COSTS	Staff Salary + PAYE	6629.01	3194.16	-3434.85	-51.82%
STREET FURNITURE	Street Furniture	252.50	0.00	-252.50	-100.00%
SUBS	Memberships and Subs	787.80	267.38	-520.42	-66.06%
SUPPLIES	Office Supplies	80.80	19.99	-60.81	-75.26%
TRAINING	Training	353.50	0.00	-353.50	-100.00%
WEBSITE	Website	235.33	0.00	-235.33	-100.00%
TOTAL		16975.45	8687.86	-8287.59	-48.82%